

MAHANAY AREA SCHOOL DISTRICT

BID SPECIFICATIONS FOR APPROXIMATELY SEVENTEEN THOUSAND (17,000) GALLONS OF ULTRA LOW SULFUR DIESEL FUEL

This bid covers ultra-low sulfur diesel fuel requirements for both the Mahanoy Area School District and the Mahanoy City Borough. Deliveries are to be invoiced as per the instructions below.

Annual fuel quantity listed above is an **estimate** only. The District/Borough may purchase more or less than the quantity indicated. There will be no minimum purchase terms accepted.

TANK INFORMATION

1. Mahanoy Area School District

- ❖ District Tank Size: Two Thousand (2,000) Gallon above ground tank.
- ❖ Location of Tank: Mahanoy Area Bus Garage, 4 Park Place Road
Mahanoy City, PA 17948

2. Mahanoy City Borough

- ❖ Borough Tank Size: Two Thousand (2,000) Gallon underground tank.
- ❖ Location of Tank: Mahanoy City Borough Garage, 4 Park Place Road
Mahanoy City, PA 17948

The successful bidder will be awarded a contract for the period July 1, 2018 to June 30, 2019.

Bids will be accepted until 1:00 PM., Thursday, April 26, 2018. They will be opened that evening at the regularly scheduled workshop meeting of the Mahanoy Area School District Board of Directors at 6:00 PM in the High School LGI room. The award will be made at the Board meeting held immediately following the close of the workshop meeting.

Prices quoted are exclusive of sales tax. The School District and Borough will provide tax exemption certificates to the successful bidder.

If successful bidder defaults on contract and District/Borough are required to purchase diesel fuel from an alternate vendor, successful bidder will be liable for the cost difference between contract price and the price the District and Borough are charged by alternate vendor.

Invoices for the Mahanoy Area School District tank are to be sent to the Mahanoy Area School District, Business Office, 1 Golden Bear Drive, Mahanoy City, PA 17948.

Invoices for the Mahanoy City Borough tank are to be sent to the Mahanoy City Borough Hall, 239 East Pine Street, Mahanoy City, PA 17948.

Non-compliance with the bid specifications may result in cancellation of the contract by the District.

The Board of Education reserves the right to reject any or all bids.

Bids must be remitted on the bid form provided by the District in an envelope clearly marked “**BID FOR ULTRA LOW SULFUR DIESEL FUEL.**” Bids must be returned to:

Mahanoy Area School District
Business Office
1 Golden Bear Drive
Mahanoy City, PA 17948

Bid Form

The undersigned proposes to furnish ultra low sulfur diesel fuel in accordance with the bid specifications and other directions to bidders to the Mahanoy Area School District and Mahanoy City Borough for the period July 1, 2018 to June 30, 2019.

(A) **Firm** Bid Price per Gallon: \$ _____

(B) Escalating Price per Gallon:

Refinery price per gallon:	\$ _____
Mark-up per gallon:	\$ _____
Freight charge per gallon:	\$ _____
Total Escalating Bid Price per Gallon	\$ _____

Prices quoted are based on tank wagon deliveries of less than Thirty-Five Hundred (3,500) gallons, and must include anti-gel additive during the winter months. The mark-up and freight charge should remain constant throughout the year.

Please attach a copy of the refinery price.

If an escalating bid price is awarded, any future price escalation should also be supported with a copy of the refinery price for the date reflecting the increase. All billings (including price reductions) should be accompanied with a copy of the refinery pricing.

Company Name: _____

Address: _____

Telephone Number: _____

Name and Title (Please print): _____

Signature: _____

Date: _____